



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>SNDT ARTS AND COMMERCE COLLEGE FOR WOMEN PUNE</b>
• Name of the Head of the institution	<b>Dr. Subhash Patil</b>
• Designation	<b>Principal (Addl. Charge)</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>02025431153</b>
• Mobile No:	<b>98504344589</b>
• Registered e-mail	<b>collegepune@sndt.ac.in</b>
• Alternate e-mail	<b>iqacsndtpune@gmail.com</b>
• Address	<b>Karve road</b>
• City/Town	<b>Pune</b>
• State/UT	<b>Maharashtra</b>
• Pin Code	<b>411038</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Constitution</b>
• Type of Institution	<b>Women</b>
• Location	<b>Urban</b>

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	SNDT WOMEN'S UNIVERSITY, MUMBAI				
• Name of the IQAC Coordinator	DR. ANJALI KADAM				
• Phone No.	02025431153				
• Alternate phone No.	02025445751				
• Mobile	9403186439				
• IQAC e-mail address	iqacsndtpune@gmail.com				
• Alternate e-mail address	collegepune@sndt.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://sndtarts.ac.in/images/aqar-2021-2022/AQAR%202020-21.pdf">https://sndtarts.ac.in/images/aqar-2021-2022/AQAR%202020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sndtarts.ac.in/iqac/Doc/Academic%20calenders/Academic%20Calendar%20Final%201%20February%2023%202022-23.pdf">https://sndtarts.ac.in/iqac/Doc/Academic%20calenders/Academic%20Calendar%20Final%201%20February%2023%202022-23.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.00	2004	16/02/2004	15/02/2009
Cycle 2	B	2.76	2015	14/09/2015	09/09/2020
Cycle 3	B+	2.7	2021	05/10/2021	04/10/2026
<b>6.Date of Establishment of IQAC</b>			28/06/2006		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
00	00	00	00	00	
<b>8.Whether composition of IQAC as per latest</b>			Yes		

<b>NAAC guidelines</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1.Mental Health Awareness Week-4-10 Oct., 2022,Psychology department                  2.Placement Drive by CITY GROUP,24/01/2023,Commerce department                  3.Study Tour to Kochi Biennially 2023,12 to 17 March 2023,Drawing and Painting Department                  4.Workshop by Marathi department,2 to 4 March 2023 on 'Shudhalekhan ani Mudritshodhan"                  5.Guest Lectures ,06/03/2023,Hindi department                  6.Diksharambha for all first year students ,17 to 25 August 2022</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
1.Painting exhibition-topic 'The Constitution Of India'. At PGSR Hall, Pune,	1.34 students participated and there was a footfall 250..3.No.of Beneficiaries-550.
2.Exhibition 2022-23 'Start up tales in India'	No of Beneficiaries-110
3.Geofest	3.No.of Beneficiaries-550
4.One day State level workshop, Research Methodology,Online	4.No.of Beneficiaries-63 students from Mumbai, Pune ,Nashik
5.Terra Cotta workshop by Alumni.Miss Renuka Joshi	5.No.of Beneficiaries-40
6.Mental Health Awareness Week	6.No.of Beneficiaries-75
7.Placement Drive by CITY GROUP	7.No.of Beneficiaries-71
8.Commerce Educational Study tour	8.No.of Beneficiaries-126
9.Workshop "Aesthetics of Music"	9.No.of Beneficiaries-41
10.Geography Educational Study Tour	10.No.of Beneficiaries-36
11.Drawing and Painting department Study Tour to Kochi Biennially 2023	11.No.of Beneficiaries-36

<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>
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Name	Date of meeting(s)
IQAC	23/12/2023

**14.Whether institutional data submitted to AISHE**

Year	Date of Submission
2023	15/11/2022

### **15. Multidisciplinary / interdisciplinary**

A multidisciplinary approach has been embraced by our college long back. We have 11 programmes offered to the students in English as well as the vernacular medium Marathi. The students of Bachelor of Arts Programme choose the Core Course of Social Sciences and supplement it with Courses from languages. Students from all Programmes, learn Environmental Studies Course as a compulsory component. Students of Commerce faculty learn computerized accounting as a part of the Add on Course. As a part of the curriculum, a series of Guest Lectures is organized every year on Women Issues covering health, legal security, women empowerment. The Visual Arts Department conducts a Eco-friendly Clay Workshop for students from all disciplines. The Department of Marathi conducts workshops for students of the Music department on the literary aspects of the songs. Economics department, Commerce department and Psychology Department organize exhibition on Financial Literacy, entrepreneurship and on mental health awareness. The Department of Geography organizes Geo Fest for geographical awareness amongst the students. We have planned to introduce two courses of 2 credits each for all students. The modules are based on the concurrent essential awareness relating to financial literacy, digital security, environment conservation, mental health, yoga.

### **16. Academic bank of credits (ABC):**

SNDT Arts and Commerce College for Women, Pune is a constituent college of the SNDT Women's University, Mumbai. In this regard the Academic Bank of Credits, the College is following the protocol and guidelines given by the University. The college has encouraged the students to create the Academic Bank of Credit ID. A few students of the college are facing the problem of creating the ABC ID due to the non-link of their mobile number to their Aadhar Card.

### **17. Skill development:**

The proactive initiatives our institution is taking to enhance the overall development of students by conducting the combination of workshops, lectures, and collaboration with organizations like Barclays for a Tally course reflects a holistic approach to skill development. The focus on English communication skills, soft skills, and employability skills is crucial in preparing students for the professional world. Additionally, the collaboration with Educational Soft Skills providers and the plan to initiate more collaborations in the next academic year demonstrate a commitment to staying current and relevant in the ever-evolving landscape of skills and education. The emphasis on women's empowerment aligns with the

broader societal goal of fostering gender equality. Organizing workshops and lectures on entrepreneurship for women is a commendable step toward encouraging independence and self-reliance. Entrepreneurship programs can play a significant role in empowering women to take charge of their careers and contribute to economic growth. The digital awareness program is also a timely initiative, given the increasing importance of digital skills in today's world. Ensuring that students are well-versed in digital technologies will undoubtedly prepare them for the challenges of the modern workforce. Overall, the combination of skill development programs, collaborations with industry partners, and a focus on women's empowerment and entrepreneurship paints a comprehensive picture of a forward-thinking institution. It's evident that your institution is dedicated to preparing students not only academically but also with the practical skills and mindset needed for success in their future endeavors.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Being a constituent college of SNDT Women's University, the College has introduced Indian Knowledge system into the curriculum. Unique programmes like B.A in Music and Bachelor of Visual Arts are offered. For the adaption of Indian languages, the college has already offered a programme of Bachelor of Arts in Marathi and Hindi. Indian arts, music and culture are being encouraged by conducting different workshops, festivals, seminars, competitions and by celebrating traditional days. Simultaneously, efforts are taken to introduce literary content in oral and written form of languages. The College introduced Add-on and Certificate Courses under a course basket titled 'CHETANA' for holistic and multidisciplinary education on Indian culture and heritage.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

In tune with the mission of SNDT Women's University, the College is committed to provide varied courses to meet the socio-economic needs with human values and purposeful social responsibilities.social responsibilities. The college uses student-centric teaching and learning methodology. The curriculum is outcome based. The curriculum delivery and assessment is planned to achieve the course objectives and outcomes. The focus is to measure students' outcome based performance. College has following Programmes: B.A. B.Com. BCA BVA B.Com. with Accountancy and Finance In the college there are 304 courses under various faculties. Few courses have theory cum practical subjects for example Psychology, Geography, Music, Visual Arts . B.Com withAccountancy and Finance is a professional subject

which provides internship to the students. Under each course, course outcomes are given. The course outcomes state the significant learning that the learner has achieved at the end of each semester. Under B.A. Programme seven specializations are offered . Under B.Com. programme two specializations are offered. The Programme outcomes (POs) stated are aligned with the graduate attributes. The co-curricular and extracurricular activities are interconnected to the various courses. Programme specific outcomes are stated for each programme. Interactive online and offline classes, one to one doubt clarifications, mentoring, remedial classes, use of IT tools like PowerPoint presentations and google classrooms, timely distribution of reading and supplementary material, guidance on how to prepare for examinations are some of the techniques to ensure outcome-based education. Other forms of support that students may need to reach their goals such as grievance cell and counselling services are also available. The assessment for each course is done according to the CO and PSO as well. In the beginning of the year each teacher prepares course outline. The course outline contains teaching plans as well as internal assessment schedule. Internal assessment is connected to Course Outcome

#### **20.Distance education/online education:**

SNDT Arts and Commerce College for Women is preparing for future requirement of blended mode of teaching, learning and evaluation especially in the light of NEP 2020. The faculty members of the College are competent to use online platforms such as Google Meet for conducting classes. The University has allotted individual mail ids to the teaching faculty members. When the number of students is large, online events are conducted through the College login. All the teachers use Google Classrooms. The faculty members of the College participate in the workshops / FDPs to upgrade their ICT Skills. Faculty members effectively use ICT tools such as PPT, H4P, Padlet, etc. for teaching, learning and evaluation. Teachers are able to share E-books online. Teachers have developed systems of conducting Laboratory Practicals (data collection as well as data assessment) online. Reading material (in English, Marathi and Hindi language) is shared online. The students submit assignments/ projects online on google classrooms. Previous year question papers are available on the google classrooms for students to access. Bharatratna Maharshi Karve Knowledge Resource Center of SNDT Women's University makes online databases (Proquest, Indiastat, etc.) and resources available for the students and staff members by providing user name and passwords. Thus, the College is preparing for the online education especially in the context of a hybrid model.

#### **Extended Profile**

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>304</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1323</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>240</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>342</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>28</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	<b>28</b>



Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	29
4.2 Total expenditure excluding salary during the year (INR in lakhs)	10.09
4.3 Total number of computers on campus for academic purposes	40
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college adheres to the University prescribed curriculum and ensured effective curriculum delivery through online and offline mode.</p> <p>?Academic calendar for 2022-23 was prepared aligning to the SNT Women's University calendar prior to the commencement of academic year.</p> <p>? Syllabi of all courses were available on the college website.</p> <p>? The Time table committee sets the time table and then it is implemented and Monitored by IQAC.</p> <p>? The mode of Curriculum delivery was offline in the year 2022-23. Various ICT platforms were also implemented to interact and deliver the curriculum.</p> <p>? Each teacher prepares a semester wise Course Outline at the beginning of each semester which includes a teaching plan.</p>	

? Each teacher uses Google Classroom platform to deliver curriculum and study material. Along with this teacher also shares supplementary material that includes various subject related videos.

? Each teacher keeps an online and offline teaching, learning, evaluation record and students attendance record.They also submit completion report of syllabus.

? Students' feedback is collected, analyzed and reported to the Principal. The necessary action is taken on feedback received through the students on various Communication platforms.

? Encouragement is given to the departments for innovative teaching methods such as Online Projects, Presentations and Surveys. Geo Fest by Geography Department . Visit to Art studios, Annual Art exhibition "Antarang" by BVA. All departments conducted 1 or 2 credit Add on courses to enhance their various Skills in the second term.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://sndtarts.ac.in/images/agar-2021-2022/1.1.1%20Effective%20Curriculum%20Delivery%20II.pdf">https://sndtarts.ac.in/images/agar-2021-2022/1.1.1%20Effective%20Curriculum%20Delivery%20II.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The learning process in education requires examination as its end result. The teachers make an effort while teaching and it is reflected through student's performance in examinations. It is noted that if periodical tests are given to students the threat of examinations diminishes and they start performing in a better way. By continuous internal evaluation students are aware about their strengths and weaknesses. It motivates students to develop good study habits, to correct errors and to direct their action towards the achievement of desired goals.

CIE aims to impart high consistency in learning procedures to help the learners identify the challenges faced in education.

The academic calendar of the year 2022-23 is available on the college website. Teachers refer to this calendar and design weekly

teaching schedule. Week wise calendar is prepared which is displayed to students through Google Classroom.

CIE-1, CIE-2 are conducted in the second and third week likewise four tests are taken. Internal tests and projects are assigned to the students.

CIE tests are conducted online and offline. The feature of the test changes according to the nature of the subject. Weekly submission of practical assignments is done in the form of CIE in the Drawing and Painting department.

The results of these CIE internal tests are conveyed through Google classrooms and notice boards. This gives them a chance to qualify for the final exam and also a chance to improve their performance.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sndtarts.ac.in/iqac/Doc/Academic%20calenders/Academic%20Calendar%20Final%201%20February%202023%202022-23.pdf">https://sndtarts.ac.in/iqac/Doc/Academic%20calenders/Academic%20Calendar%20Final%201%20February%202023%202022-23.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

657

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

657

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college integrates crosscutting issues through curriculum. We have unique courses designed for women such as Status of Women in Changing India, Current Concern, History as heritage, Environment studies etc. All these are compulsory courses in B.A., BVA and B.Com. The syllabus of languages includes human values and Gender related various topics. Syllabus of Social Sciences includes environment sustainability, Human values, Women empowerment and Professional ethics. In addition to these we have enrichment courses like business ethics and professional values for Commerce, BAF and BCA students. In academic year 2022-23 we have celebrated Constitution day, Yoga day, Women's day and National integrity and unity related activities.

The compulsory course 'Environment Studies' introduces its multidisciplinary nature and emphasizes renewable and non-renewable resources and problems associated with the environment. In the course students study Environment protection act, Wildlife protection act and Forest Conservation act and awareness is created in students about conservation of nature, Wildlife management and Ecosystem.

While teaching the syllabus relevant topics related to human values, professional ethics, gender issues, environment and sustainability are discussed and students are given up to date information. In this way we strive to create awareness among our students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

48

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://sndtarts.ac.in/feedback_23-24.html">https://sndtarts.ac.in/feedback_23-24.html</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**2220**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**240**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The students come from diverse socio-economic backgrounds having varied levels of academic accomplishments, understanding and learning capabilities.**

Academic performance of the students is assessed on the basis of marks obtained in the previous year's examination, internal examination, and by observing their classroom participation in teaching-learning.

**Advanced Learners:**

1. The meritorious students of our college are the University rank holders.
2. They are motivated to participate in the College and University level Personality contests.
3. Participation in poster competitions, music concerts are motivated by the fine art departments.
4. Participation in G.K. Quiz, essay competitions, poetry recitation competition at the College, Intercollegiate and University level is encouraged.
5. Student-led co-curricular events such as Annual Social Gathering, World mental health day are organized to develop leadership qualities, problem-solving and decision making abilities.

**For Slow Learners:**

1. For the BCA programme, Bridge Courses in Mathematics and Accountancy are conducted.
2. Practice sessions and question banks are given.
3. Additional study material is shared to improve performance of the students.
4. Personal counseling helps the students to improve their understanding of the subject.
5. Remedial sessions are conducted to supplement their learning process.
6. Previous college and University level examination question papers are shared with the students



File Description	Documents
Link for additional Information	<a href="https://sndtarts.ac.in/images/agar-2022-2023/2.2.1%20advanced%20and%20slow%20learners.pdf">https://sndtarts.ac.in/images/agar-2022-2023/2.2.1%20advanced%20and%20slow%20learners.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1323	27

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various teaching methods are used by the faculty members which are in tune with the attainment of learning outcomes of various courses taught in the College.

#### Experiential Learning:

Laboratory practicals are conducted in the Geography, Psychology, Computer Application and Fine Arts Departments to acquaint the students with facts through direct experiences. Internships are included in the BAF programme. 'Stock market challenge competition' of five weeks duration was conducted for the Commerce and BAF students. Demonstrations and workshops in the BVA, Music department initiate creative thinking. 'Vachan Katta' activity by the Language Departments helps to inculcate the habit of good reading and recitation. Film screening by the Departments of English and Psychology support the text learning.

#### Participative Learning:

Exhibitions organized by the Geography, Economics and BVA departments enhance understanding and application of theoretical knowledge. 'Manthan' or concert participation by the Music department students lead to application of knowledge. Projects and

presentations, Guest lectures, Expert talks on contemporary issues help in better understanding of the concepts and ideas.

Problem solving :Problem solving sessions in Statistics, Accounting and Taxation are useful in acquisition of practical skills. Case studies related to mental health problems undertaken by the Psychology Department add to real world learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sndtarts.ac.in/images/agar-2022-2023/2.3.1%20Student%20centric%20methods%20Final.pdf">https://sndtarts.ac.in/images/agar-2022-2023/2.3.1%20Student%20centric%20methods%20Final.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College encourages the teaching faculty members to make use of various ICT tools in teaching--learning process.

For sharing study material, additional references and for the assessment the teachers make use of Google classrooms.

In the Departments of Languages Youtube videos, links of the stories and articles are shared with the students. IGNOU Gyan Darshan Channel lectures are used for supporting the teaching learning process.

The teachers in the Psychology Department use youtube channel, swayamprabha, one note. The links of Youtube videos, articles, Government reports are shared as supplementary resources in the Department of Economics. PPTs, Jamboard, GIS software are used by the Geography Department for making learning effective.

The teachers of the Department of Commerce share Youtube links, PPTs, and open source sites. Use of NPTEL, SWAYAM is done for teaching and learning.

The Departments of Fine Arts share links of Facebook, Youtube videos, ePG Pathshala. Self prepared audios are shared in the Music department. Rare CDs and DVDs of classical music are also made

available to the students.

Question banks, previous year question papers and revision material are shared on the Google Classrooms. For some of the courses projects, assignments and CIEs were conducted through Google classrooms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://sndtarts.ac.in/eresource.html">https://sndtarts.ac.in/eresource.html</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

**D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

258

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Formal mechanism to conduct internal examinations -**

**During each semester for each course internal examinations are conducted in two parts.**

**Part I - Two written tests of 15 marks each.**

**Part II - Two projects / assignments for 10 marks each.**

**Thus the students have four opportunities to clear the internal assessment. Out of two tests of 15 marks and out of two assignments/ projects of 10 marks, the best score is considered for calculating**

marks of internal evaluation.

In the academic year 2022-23, internal evaluation was done offline / online according to the need of the course by the course teachers. Most of the course teachers conducted online and offline CIEs.

Transparency in Internal Assessment:

After internal tests every teacher showed answersheets in the classroom and shared marks on Google classroom. Before submitting final marks to the University, marks obtained out of 25 were communicated to the students offline and online. In case of any discrepancy in the internal evaluation marks of any student, it was immediately corrected by the course teacher.

Outcome:

Robust internal assessment mechanism has helped to achieve the objectives of the Continuous internal evaluations. Based on various parameters the learning outcome of student were assessed.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sndtarts.ac.in/images/aqar-2022-2023/Internal%20Examination%20policy.docx.pdf">https://sndtarts.ac.in/images/aqar-2022-2023/Internal%20Examination%20policy.docx.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a systematic mechanism for effective and time bound redressal of examination related grievances. Depending on the nature of grievances, they are handled at the College level or University level. The College level Grievance Committee resolved grievances related to internal assessment.

Transparency in the redressal of grievances

The College website displays the Academic code of conduct for the students which includes rules of examination. Students' Grievance cell policy is displayed on the website which guides the students to channelise their grievances and timely redressal. If the grievance is regarding internal evaluation, then to get it resolved the student can approach the concerned teacher, Head of the Department, College Grievance Committee and the Principal.

**Time bound and efficient procedure**

When the written notice of grievance relating to internal examination is received, the records relating to the internal evaluation are verified from the evidence collected. From the date of receipt of the written grievance notice the case is resolved within 15 days. The University Examination related grievances are forwarded to the Director, Board of Examination and Evaluation and follow up is taken for timely and fair redressal. The College did not receive any examination related grievances during the academic year 2022-23.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sndtarts.ac.in/studentcorner/Students'%20grievance%20cell%20policy.pdf">https://sndtarts.ac.in/studentcorner/Students'%20grievance%20cell%20policy.pdf</a>

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Five degree programmes with 306 courses are offered by our College. As our College is the constituent College of the SNTD Women's University, we follow the curriculum of the University. The Courses under each programme are designed to achieve POs and PSOs. For formulating COs and LOs Bloom's taxonomy is used as a guiding principle.

The COs of Compulsory English course focus on the development of communication skills. For the Commerce Programme, Accountancy and Mathematics courses intend the learners to understand the rules of recording the transactions and evaluate the data. For BCA courses and for the applied component in the Arts faculty, the COs are focused on the application, analysis aspect. The focus of the foundation courses is on acquiring knowledge, understanding our rich culture. Application and creativity aspects are important in the COs of Fine Arts courses.

**Mechanism of Communication of COs and POs -**

1. The POs, PSOs and COs are displayed on the College website.

2. The POs, PSOs and COs are discussed in the Departmental meetings.
3. Google Classrooms are used for communication of Course outcomes.
4. LOs are stated in the subject wise course outlines. They are communicated through google classrooms.
5. Expected Course outcomes are discussed by the teachers in the class.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sndtarts.ac.in/programs.html">https://sndtarts.ac.in/programs.html</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To measure the level of attainment of POs, PSOs, COs direct and indirect methods are used.

Direct method - The formal examination system is used for assessment of COs. Two types of examinations are conducted in the College.

A. Internal assessment - 25% weightage

B. Semester End Examinations - 75% weightage

For internal evaluation written tests, projects, online tests and assignments, etc. are used. The Learning Outcomes for each course are given in the course outline. CIEs are used for assessment of LOs. Formative assessment done at the end of each semester is linked to COs. The annual average pass percentage is the quantitative yardstick of COs attainment. To measure PSOs, COs result analysis is done by each Department. Participation in curricular activities like field visits, fests, exhibitions, conferences help to develop a sense of cooperation, organizational skills which are a component of PO attainment.

**Indirect methods -**

**Feedback analysis -** The feedback is collected from the stakeholders like students, parents, alumni and teachers. The students' feedback is taken on the teaching quality. It indicates gaps in COs and PSOs, strengths and limitations of teaching learning quality. Feedback analysis is communicated to the principal, the teachers for the necessary action. Some students are placed in the industries and commercial organizations whereas some continue with higher education. These are important indicators of attainment of PSOs. Teachers find qualitative improvements amongst the students from entry point to exit point. Parents' feedback is indicative of positive change in their wards.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sndtarts.ac.in/images/aqar-2022-2023/2.6.2%20Manual.pdf">https://sndtarts.ac.in/images/aqar-2022-2023/2.6.2%20Manual.pdf</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**223**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://sndtarts.ac.in/images/aqar-2022-2023/report%20C-44250-AISHE%20Annual%202022-23%20.pdf">https://sndtarts.ac.in/images/aqar-2022-2023/report%20C-44250-AISHE%20Annual%202022-23%20.pdf</a>

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**



<https://sndtarts.ac.in/images/aqar-2022-2023/SSS%202022-23.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

..4

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

03

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0.7

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

#### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out to instill a sense of social service, develop a sense of civic responsibility, and good leadership qualities, growing in them the ability to work as a team

and build a good citizen for our society. The NSS and the NCC units of the College are organizing extension programs in the neighborhood. A special residential one-week NSS camp could not be conducted due to covid situation. NSS Students conducted an online survey under the outreach program to create COVID awareness in public. Our NSS department conducted blended 12 various programs. like International Yoga Day, Induction and inauguration for newly admitted students, cleanliness drive and tree plantation program, leadership camp, and workshop on making eco-friendly clay Ganesha idols.

NSS students participated in a workshop on how to interact with Grandparents organized by the Red Cross in Matoshri's old age home. Two NSS volunteers participated at the State level camp of Republic Day camp. The NCC unit also conducted cleanliness campaigns, rallies, and awareness programs regularly on their Sunday parades. NCC cadets performed Skeaton Carona awareness for the public and conducted yoga and pranayama programs for all NCC cadets and their families for fitness. As per order of 2 Mah. Girls BT, Pune cleanliness of Statue of freedom fighters at Sarasbag in Pune was conducted. NCC Cadets participated in various camps like Ek Bharat Shreshtha Bharat, Army Attachment, and SSB Capsule.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has 62942 sq.mt campus and 105 years heritage building of 3150 sq.mt. College is Divyang-friendly. College has 11 academic departments with LAN-enabled 26 Classrooms, Five has wall-mounted LCD projector, movable projector, portable sound system along with Sound systems with collar mike in five classrooms. There are three audio-visual Seminar Halls with internet and one has smart board.

#### Laboratories:

- Psychology has apparatus, psychological tests and models of human sense organs.

- Geography has computer for GIS Software. Hand-held GPS, types of Maps, Indian Weather Reports, samples of rocks, tracing table, earth globes.
- Music has 300 LPs, 1000 cassettes, cassette player, sound system, recorder and various music instruments.
- Drawing and Painting has drawing boards, easels, drawing stands, focus lights, still life table, steps-table, drapery, crockery, donkey-tables, POP statues and collection of demonstrations by artists.
- Computer: LAN-enabled two computer laboratories with internet connections, printers, scanner, licensed software and battery back-up are available.
- Being the constituent college of SNDT Women's University, Pune branch of Knowledge Resource Centre provides library facilities. It uses SLIM software. It has two reading halls and Carrel for teaching staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sndtarts.ac.in/images/aqar-2022-2023/4.1.1%20.pdf">https://sndtarts.ac.in/images/aqar-2022-2023/4.1.1%20.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for cultural activities, sports, games, gymnasium catering to the diverse needs of the students. The College keeps augmenting these facilities to cope up with the increasing demand for sports activities.

**Facilities for Cultural Activities:**

College has Open stage and two Seminar Halls for cultural events, Prize-distribution ceremony. Exhibitions are organized in open stage in campus. Auditoriums in campus are used to organize events as per requirement. Drawing and Painting Department provides facilities for various competitions. Open Stage is used for celebration of Yoga

Day.

**Facilities for Sports Activities:**

The College provides several facilities for different kinds of sports and indoor and outdoor games. The College has two sports grounds with length 28 meter and width 15 meter another with area of 2915 sq. mtr. There is artificial climbing wall. The College provides equipment and ground facilities for the athletic meet where students are given training for the participation at Intercollegiate, Zonal, University, State and National level. As an indoor game, badminton court and a coach is outsourced by the college.

**Gymnasium:**

There is gymnasium with 185 sq. mtr built-up area. It is multi-station gym with various equipment. Gymnasium has separate changing room and washroom.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sndtarts.ac.in/images/aqar-2022-2023/4.1.2.pdf">https://sndtarts.ac.in/images/aqar-2022-2023/4.1.2.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

29

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sndtarts.ac.in/iqac/pages/4.1.3.html">https://sndtarts.ac.in/iqac/pages/4.1.3.html</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bharatratna Maharshi Karve Knowledge Resource Centre, Pune Branch started using SLIM Software; Version: 3.5.033040, multiuser, multitasking automated Integrated Library Management System from the academic year 2011 which maintains a record of issuance, return, and renewal of books. It works either on a single machine or in a client-server multi-platform environment. It is based on lending rules, defined by the University which cover detailed information of the member, registration card, barcode id, user-specified code, loans and reservations data retrieval by borrower identification. SLIM serials control system helps to achieve effective utilization of periodicals budget. Books are searched for the accession number. Books are further searched for with the help of advanced search filters such as the title of the books, authors, publishers, publication year, related field, language, and accession date, etc.



The accession number is given to the staff at the issuing counter to get the book issued. At the time of issuing, an entry of the books is done with the account of the member. The admin of the SLIM Software can easily get the usage report. KRC is maintained by adding new books and renewing subscriptions of journals and databases.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sndt.ac.in/library/universitycatalogue">https://sndt.ac.in/library/universitycatalogue</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

38.36

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for**

online access) (Data for the latest completed academic year)

**4.2.4.1 - Number of teachers and students using library per day over last one year**

120

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College updates and purchases IT facilities and latest technology in computing. College upgrades hardware, software and allied IT facilities. College provides two computer laboratories with leased line internet connections and BSNL Fiberinternet connections along with two printers, one scanner and one laboratory has battery backup.

4 MBPS internet leased line of TATA Communications Ltd. was updated to 25 MBPS leased line of Joister Infoserve Pvt. Ltd provided by the SNTD Women’s University fromthe year 2018-19. There are one computerand one printer in the IQAC Room. BSNL Broadband Internet connections along with Wi-Fi were purchased in the year 2018-19 and it is in use till date.

Five LCD projectors; out of which onewaspurchased in the year 2022-23. There are 5 wall-mounted in three Seminar Halls and twoclassrooms comprising internet connectivity and sound systems. There is one movable LCD Projector and Interactive Smart Board with speakers in classroom and Seminar Hall in 2018-19.

All classrooms and laboratories are LAN-enabled. College website is regularly updated. College purchased English Language Laboratory software which is installed in five computers in the year 2017-18. GIS software for the Department of Geography was purchased in year 2019-20.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sndtarts.ac.in/images/aqar-2022-2023/4.3.1%20AQAR%20IT%20Updation%2022-23%20(1).pdf">https://sndtarts.ac.in/images/aqar-2022-2023/4.3.1%20AQAR%20IT%20Updation%2022-23%20(1).pdf</a>

#### 4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.8

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of classrooms and laboratories is done by application to Principal. After inspection, work order is finalised in consultation with Accounts Section. After completion report, Principal and Purchase committee sanctioned payment. For major expenses university approval is needed. AMCs by respective suppliers are renewed every year. Classrooms and laboratories are regularly cleaned and maintained by repairing as and when required. Dead stock registers are updated annually. Antivirus software is updated and renewed when required.

Students, after getting membership of Knowledge Resource Centre are issued four books for week. KRC uses SLIM as Integrated Library Management System and OPAC. Students are provided with computers, internet, reading halls, Audio-visual and Braille material for Divyang, Login-id and password to use databases. SLIM software is maintained through AMC. KRC is maintained by cleaning, fumigating and torn book-binding.

As per time slots, students use Sports grounds and Gymnasium for practising, organizing tournaments and Adventure Camp. Sports and Gymnasium equipment are maintained and repaired when required. Being Constituent College of SNDT Women's University, Mumbai; infrastructural facilities: Sports grounds, Gymnasium and Hostel in Pune Campus are maintained by division of Estate and Engineering Department, SNDT Women's University.

Hostel, on-call doctors, twenty-four hours security is provided to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sndtarts.ac.in/footer/Doc/downloads/College%20Policies/Procedures_and_policies_for_maintaining_and_utilizing_physical_academic_and_support_facilities.pdf">https://sndtarts.ac.in/footer/Doc/downloads/College%20Policies/Procedures_and_policies_for_maintaining_and_utilizing_physical_academic_and_support_facilities.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

277

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>
File Description	Documents
Link to institutional website	<a href="https://sndtarts.ac.in/images/agar-2022-2023/5.1.3.pdf">https://sndtarts.ac.in/images/agar-2022-2023/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>00</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>146</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>B. Any 3 of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

130

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

28

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>



5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students are integral stakeholders in your college's educational ecosystem, and its proactive approach to involving them in institutional life is commendable. The emphasis on inclusivity is evident in students' engagement in administrative, co-curricular, and extracurricular activities.

The General Secretary's active involvement in the Internal Quality Assurance Cell and Student Grievance Cell underscores the institution's dedication to integrating student perspectives into decision-making, fostering responsibility in their representation within the university context.

Students' dynamic participation in co-curricular activities, organizing events, and volunteering reflects a holistic approach to their development, enhancing both academic and community vibrancy.

The Students' Council, with representation from diverse categories, exemplifies an inclusive leadership structure. Adhering to government guidelines, this representation ensures student voices advocate for class-specific needs, contributing to ongoing educational improvements.

The Council's overarching objective, promoting democratic principles and leadership skills, aligns seamlessly with nurturing well-rounded individuals. Providing a platform for personality development, leadership training, and communication skills, it serves as a conduit for students to express ideas and concerns, fostering a responsive educational system.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/images/agar-2022-2023/5.3.2.pdf">https://sndtarts.ac.in/images/agar-2022-2023/5.3.2.pdf</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution**

**participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

494

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our alumni association stands as a beacon of support and inspiration for current students, offering a wealth of expertise and guidance that transcends traditional boundaries. Despite not contributing financially, alumni actively engage as resource persons in various programs, igniting a transformative journey of student development. Through avenues such as guest lectures, career panels, workshops, and mentorship programs, alumni infuse the academic landscape with practical wisdom and real-world perspectives. These engagements not only enhance students' understanding of their chosen fields but also ignite a sense of purpose and possibility in their educational pursuits. By fostering connections between academia and industry, alumni provide invaluable networking opportunities, career insights, and mentorship that empower students to navigate their academic and professional journeys with confidence. As we celebrate the profound impact of alumni engagement on student success, we embrace the collective spirit of support, mentorship, and lifelong learning that defines our vibrant academic community.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/images/agar-2022-2023/5.4.1.pdf">https://sndtarts.ac.in/images/agar-2022-2023/5.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The SNTD Arts and Commerce College for Women, Pune holds the distinction of being the first Women's College in South-East Asia, founded 107 years ago under the visionary guidance of Bharatratna Maharshi Dr. Dhondo Keshav Karve. Operating as a Constituent College of the SNTD Women's University, Mumbai, the institution is dedicated to the empowerment of women.

**College Vision: Empowering Women as a Source of Infinite Strength.**

Every decision in the College, from routine matters to policy formulation, is driven by the commitment to enrich and empower students. The College provides a diverse range of academic programs for women, ranging from fine arts to technology. The College Development Committee (CDC), ICC, and IQAC predominantly include external professional and industry experts.

The curriculum incorporates themes of gender equality and women empowerment. Guest lectures are conducted to familiarize students with gender equality issues. students are encouraged to participate in inter-collegiate and inter-university academic, extra-curricular, and co-curricular competitions to enhance their skills. The College undertakes socially relevant research projects to nurture socially responsible citizens. The NSS and NCC units contribute to the dynamic atmosphere of the College.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/Vision_Mission.html">https://sndtarts.ac.in/Vision_Mission.html</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is evident in institutional practices such as decentralization and participative management. The College adopts a Committee form of organization, involving three crucial stakeholders in the decision-making process: teachers, administrative staff, and students. Each stakeholder group is represented in various committees, fostering a decentralized decision-making mechanism. Statutory and Non-Statutory Committees meet as per predetermined schedules, implementing decisions promptly. The Committees regularly review policies and procedures for necessary improvements. Permanent teachers serve fixed tenures on these committees, providing them with exposure and duration to make administrative decisions. Meetings of the Admission Committee and Examination Committees are regularly held to ensure the College's smooth functioning. The College has established an Internal Complaint Committee, Grievance Committee and an active Anti-Ragging Cell. The Student Council convenes regularly to make decisions on cultural, co-curricular, and extra-curricular activities. The College engages with registered Alumni and the Parent-Teacher Association, organizing meetings to gather feedback and suggestions for enriching the teaching-learning experience.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/NAAC/IQACInitiatives/Organogram.pdf">https://sndtarts.ac.in/NAAC/IQACInitiatives/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of the College adopts a strategic planning practice, encompassing a triple-layered approach with short-term, medium-term, and long-term objectives.

In the academic year 2018-19, the College systematically gathered feedback from all stakeholders to identify disparities between the existing curricular and infrastructural facilities and their perceived counterparts. Based on the comprehensive analysis of the collected feedback, the College formulated a Perspective Plan (2019-23).

The Perspective Plan underscores the College's commitment to delivering high-quality education, with a focus on maintaining rigorous academic and administrative standards through regular academic and administrative audits.

Implementation of these plans involves collaboration with various statutory, academic, and administrative committees. Plans related to infrastructure development and equipment augmentation are executed following administrative and financial approvals from the University. The IQAC conducts monthly internal meetings to review the progress of these plans. The outcomes of these monthly reviews, coupled with an action taken report, are presented during the quarterly IQAC meetings. This structured approach ensures that the College's strategic goals are consistently monitored, evaluated, and refined for ongoing improvement.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College adheres to a statutory organizational structure in accordance with the regulations set by both the Government and the University. The Principal serves as the Institutional Head, with the additional role of IQAC Coordinator in the Senior College. Each faculty is overseen by Heads of Departments, while administrative responsibilities in the College office is collectively managed by Senior Clerks and the Principal. The College also designates a Hawaldar who oversees the Class IV support staff.

To address various student-related activities, the College has

established separate committees. These committees play a crucial role in the effective implementation and monitoring of admissions, examinations, and cultural activities. The Purchase Committee, Budget Committee, College Development Committee, and the IQAC actively supervise and evaluate the overall functioning of the College. This structured approach ensures efficient governance and contributes to the smooth operation of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://sndtarts.ac.in/NAAC/IQACInitiatives/Organogram.pdf">https://sndtarts.ac.in/NAAC/IQACInitiatives/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has statutory and non-statutory welfare schemes designed from time to time. This scheme is beneficial for teaching and as well as non-teaching staff. Some of the schemes are as follows:

1. Every permanent staff member contributes to the GPF and DCPS scheme of the Government.

2. Every non-teaching staff member is eligible to get the festival advance.
3. Every staff member can avail himself or herself of the travel to the home-town facility every four years.
4. All the staff members can avail the facility of the medical reimbursement facility for themselves and their dependents as per the Government Rules.
5. The staff members of the College can be the members of the Co-operative Credit Society of the SNTD Women's University. They can avail themselves of the facility of getting loans from society.
6. The uniforms are provided to the permanent Class IV employees every two years. They are also given a washing allowance.
7. The children of disabled or dead employees on duty get employment on compassionate grounds.
8. Every permanent staff member contributes to the PF schemes of the Government.
9. The health check-up camp was organized for all staff members.
10. The students of the College are given bonafide certificates for Bus Passes and other governmental documentation purposes.
11. Every student is covered for accidents, death, and hospitalization under the insurance scheme. In the current year, All support staff members were given the festival advance and uniform allowance.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/student.html">https://sndtarts.ac.in/student.html</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

04

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

10



File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows the policy of an annual performance appraisal mechanism for the teaching and the non-teaching staff. The duly filled annual confidential reports of the teaching and non- teaching staff are reviewed by the reporting and reviewing officers. Then annual confidential reports are submitted to the SNTD Women's University. The College has designed two separate forms for teaching and non- teaching staff for reporting the details of their annual performance. This has helped in facilitating the task of reporting or reviewing officers.

Based on the Academic Performance Indicators, an assessment of the teaching staff is done by the Head of the Departments and I.Q.A.C. Coordinator every year; and the API forms of the teachers are submitted to the API Scrutiny Committee of the SNTD Women's University for the promotions under Career Advancement Scheme (CAS).

The College collects online feedback from the students during the months of January and February about teaching, learning and administration. Analysis of feedback given by the students is used for performance appraisal of the teaching faculty members and the office staff. The feedback is shared with the teachers by the Principal for improvement in the performance if required.

File Description	Documents
Paste link for additional information	<a href="https://sntdarts.ac.in/images/aqar-2022-2023/SSS%202022-23.pdf">https://sntdarts.ac.in/images/aqar-2022-2023/SSS%202022-23.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As the Constituent College of SNDT Women's University, Mumbai, both internal and external financial audits of the College are overseen by auditors appointed by the University.

The process for Internal and External Audit is meticulously structured. SNDT Women's University appoints both internal and external auditors, each adhering to specific protocols. Internal audits follow procedures outlined by internal auditors, while external audits occur based on the schedule provided by the Statutory Auditors to SNDT Women's University. The external auditors meticulously examine various records, including income and expenditure, banking transactions, fees collection, and salary registers. Bills and vouchers related to revenue and capital expenditure are scrutinized, and upon the external auditors' endorsement, the College's financial statements are finalized.

Funds received from the Department of Student Development for NSS undergo auditing by SNDT Women's University. The College maintains a comprehensive three-tier financial audit system encompassing Internal Audit, External Audit, and Government Audit.

Addressing audit objections is a structured process. Major objections are rare due to the adherence to standard accounting codes. Minor objections raised by internal auditors are resolved through discussions and reviews at the College level. Objections requiring policy decisions are escalated to the Finance and Accounts Section of SNDT Women's University for appropriate guidance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

130000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Sources of Funds Mobilization:

1. Salary grants from Government of Maharashtra.
2. Development grants and financial assistance for different schemes from UGC
3. Financial assistance under SC/ST/OBC scholarships from the government
4. Financial assistance for NSS and NCC programmes
5. Fees collected from students Utilization of Funds: Being the constituent college of SNDT Women's University, The accounts of the College are maintained in centralized accounting system of the SNDT Women's University using Unsuted software.

The authority of University ensures effective and efficient utilization of funds and has set up proper sanctioning and auditing systems. The proper utilization of funds received by the college is assured by the Statutory Auditors of University. Financial assistance received under UGC schemes is utilized as per guidelines of UGC; the utilization certificates are submitted & NOCs are obtained from UGC. The grants of research projects are utilized as per guidelines and utilizations are submitted to respective agencies. The College share of fees received from non- grant courses are used for salary payments of teaching faculty and administrative staff. Separate accounts are maintained for non- grant and grant-in programmes.

File Description	Documents
Paste link for additional information	<a href="https://www.sndt.ac.in/pdf/downloads/fao-section/budget-estimate-coding-structure.pdf">https://www.sndt.ac.in/pdf/downloads/fao-section/budget-estimate-coding-structure.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The functional Internal Quality Assurance Cell (IQAC) of the College is a vital organ of the academic and administrative activities of the College. It is instrumental in institutionalizing quality assurance strategies and processes. To improve the academic and administrative performance of the institution, the College has reframed policies and practices.

In the year 2022-23, the IQAC focused on a blended mode for teaching- learning-evaluation.

To increase the number of admissions, orientation sessions for Junior College students were organized. The faculty and students participated in the programme SNDT4U. The policy for submission and verification of documents for finalization of admissions was reframed to ease the procedure for online admissions.

Special efforts were taken to gain scholarships from Seva Sahayog, Trust for needy students.

Some of the evaluation activities for the academic year 2022-23 were conducted primarily through Google classrooms.

File Description	Documents
Paste link for additional information	<a href="https://sndtarts.ac.in/images/annual-report/Annual%20Report%202022-23.pdf">https://sndtarts.ac.in/images/annual-report/Annual%20Report%202022-23.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The main objective of our College is to provide student centric education. To achieve this objective the IQAC of the College periodically reviews the teaching-learning process. Review of implementation of teaching plan, different teaching methodologies and evaluation methods used by the faculty members is taken from time to time. Feedback collected from the students and result analysis are used to measure effectiveness of teaching learning process. The feedback analysis is useful in evaluating a teacher's performance for the purpose of career advancement. To measure teacher quality five parameters are used. They are communication, regularity, syllabus completion, input beyond the syllabus, and availability to the students. At the end of each semester, result analysis is done and need based measures are taken. The Internal Evaluation policy is reviewed every year by the IQAC. In the beginning of each academic year, the internal evaluation Policy is communicated to the students through Google Classrooms and college website. Study material, additional reading material and CIEs are posted regularly by the faculty members in the Google classroom. Learning and e-resources such as Links for National Digital Library, SWAYAM, and other resources are also shared by the faculty members through Google classrooms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://sndtarts.ac.in/images/annual-report/Annual%20Report%202022-23.pdf">https://sndtarts.ac.in/images/annual-report/Annual%20Report%202022-23.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is perceptive toward gender equity, and gender sensitization through various curricular and extracurricular activities. The foundation course 'Status of Women in a Changing India' was directly focused on gender equity and gender sensitization. The Reading Club arranged various programs related to this subject.

**Protected Campus:** The campus of the college is fully protected by a Security system. There are 24-hour' security guards on the college campus.

**CCTV Surveillance:** The College has 19 CCTV cameras fixed at various locations.

**Counseling cell** addresses the problems related to psychological, Emotional, Social, and Family issues, stress related to studying and phobia, etc. The college counseling cell works under the guidance of the Head of the Department of Psychology.

**Staff and Teacher:** Non-teaching staff help students create healthy relations with students and provide counseling regarding their queries about admissions, scholarships, etc. Teachers provide career and personal counseling to perform students better in their careers as well as academics. Special attention is given to the girl students as these students are from rural and semi-urban backgrounds. In the case of major issues, staff and teachers refer

the student to the counseling cell.

File Description	Documents
Annual gender sensitization action plan	<a href="https://sndtarts.ac.in/images/aqar-2022-2023/7.1.1%20Action%20Plan.pdf">https://sndtarts.ac.in/images/aqar-2022-2023/7.1.1%20Action%20Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sndtarts.ac.in/images/aqar-2022-2023/7.1.1.pdf">https://sndtarts.ac.in/images/aqar-2022-2023/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management:**

The college has implemented an operative solid waste management system, with separate bins placed on the premises and in classrooms for the collection of solid waste. Waste papers are sold to a vendor specializing in paper pulp production, which provides a recycling certificate. In the office, paper usage is enhanced through recycling and reusing both sides of the paper. Non-functioning tube lights and LED lights are systematically separated at the college level and then handed over to Pune Municipal Corporation for proper disposal.

The Hostel Mess actively segregates wet and dry food waste in designated bins, subsequently delivering it to Pune Municipal Corporation for disposal. The library adopts a sustainable approach



for solid waste disposal, offering books for free in an activity known as "Pickup Me." A big trench is excavated in the campus, and the sun-dried mulch is deposited into it. The resulting compost is utilized for the garden in the yard.

**Liquid waste management:**

In terms of liquid waste management, the college maintains regular upkeep of taps, drainage, and water pipelines. Wastewater is responsibly released into the drainage system rather than being disposed of in open areas. The campus boasts a well-maintained underground drainage system connected to Pune Municipal Corporation's main drainage network. Administrative staff regularly monitor drainage and wastewater pipelines for leaks, promptly reporting any issues to higher authorities for necessary action.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://sndtarts.ac.in/images/aqar-2022-2023/7.1.3%20Geo-Tagged%20Photographs%20of%20Facilities%20in%20the%20Institution.docx.pdf">https://sndtarts.ac.in/images/aqar-2022-2023/7.1.3%20Geo-Tagged%20Photographs%20of%20Facilities%20in%20the%20Institution.docx.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**



<p><b>1.Restricted entry of automobiles</b>  <b>2.Use of Bicycles/ Battery powered vehicles</b>  <b>3.Pedestrian Friendly pathways</b>  <b>4.Ban on use of Plastic</b>  <b>5.landscaping with trees and plants</b></p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The framers of the Constitution particularly emphasize the values of tolerance and harmony, especially about cultural, regional, linguistic, communal, and socio-economic diversities. Making this a primary key of the institution, the College fully insists on providing a peaceful and inclusive environment to the students as well as its employees. In every academic year, students from other states are admitted to the college. It helps to encourage the local students to get acquainted with the culture, and thoughts of other states. Students of other states also learn the environment and local culture of the home institution. In our college, education is provided to first-generation learners. This initiative was taken to maintain socio-economic tolerance and harmony. The College has diversity in the age groups of the students as well. Most of the students are from the 18 to 25 years age group. College helps these married students shape their careers as per their choice. We have celebrated the 107th year as a foundation day. The topics related to Social, Cultural, and Linguistics are incorporated in the syllabi of Music, Visual Arts, and Languages viz. Marathi, Hindi, and English. The Department of Visual Arts provides a dissertation option for graduating students, with the focus of the topic centered around cultural diversification.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Freedom, equality, brotherhood, justice, national unity and solidarity, secularism, socialism, and democracy; are the basic rights given to the Indian citizen by the Indian Constitution. Along with these rights, the Indian Constitution includes eleven duties of Indian citizens.

India's Independence Day and Republic Day are celebrated every year in The College. The introduction of the Constitution is also addressed on Republic Day as well as in the Assembly of the College.

The various courses in the college complement to Indian Constitution. The Foundation courses offered to BA students include study papers in Women in Changing India, Personality Development, Current Concerns, History as Heritage, Environmental Studies, etc. Environmental Studies for students of the Commerce Department is included as a course, 'Literary Study of Women writers' in Marathi department, 'Social psychology' course in Psychology department.

The atmosphere of the college is comfortable enough for everyone of different castes, religions, and economic levels as well as orphans, students with disabilities, professors, and non-teaching staff. The research activities of students and professors in various seminars, as well as the participation of students in various competitions survey activities, and research cell, promote their research.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The birth Anniversary of Maharshi Dhondo Keshav Karve is celebrated with enthusiasm in the college on April 18th every year. On this occasion, the college organizes a get-together of Alumni. The donation of the generous Sir Vitthaldas Thakarsi has been instrumental in the foundation of the University. A program is organized in the college on 12th August to commemorate them. The College faculty interacts with the students on the importance and contribution of Sir Vitthaldas Thakarsi. July 5th is celebrated as the foundation day of the University. This day is celebrated with great enthusiasm.

The birth anniversary of Maharshi Vyas, considered to be the creator of Mahabharata, is celebrated all over India as Gurupurnima. Former President of India Dr. Sarvapalli Radhakrishnan's birthday is celebrated as 'Teacher's Day' everywhere in India. An interactive program for students and teachers is organized on this day in the college. The Hindi department of the college celebrates the birthday of the great literary Munshi Premchand of India.

Yoga Day is celebrated in the college on the 21st of June. During this time, the practice of yoga is practiced by the faculty and students. On 10th October, 'World Mental Health Day' is celebrated on behalf of the Department of Psychology.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I: Collaborative environment across diverse disciplines

Eleven programs are taught at a specialized level in the college. Students try to study the detailed courses in each program. To go beyond the frame of your program and understand the scope of that program, to understand the various viewpoints related to it is necessary for holistic education. Various activities are conducted between departments in the college. This encourages interaction between students of these departments. The students experience other departments' environments. Participation in various activities of other departments is important in terms of holistic education. Therefore, efforts are made to increase the exchange between various departments.

### Best Practice II: Student Research Cell

To promote the research at the Graduation level college has constituted the Research Cell and all the research-related activities are implemented by this cell. The research cell conveys information-related research activity in home institutions as well as outside institutions. The college organizes student-led conferences for discussion and deliberation on topics of research for the students. In these conferences, the students only lead and undertake all activities.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The legacy of College is over a hundred years. In the socio-cultural background in which Maharishi Karve did this work, contexts have changed today. Yet Women's University is the need of the hour.

Maharishi Karve defined the following objectives for education: To empower women, To be aware of family and social duties, and to increase the age limit of marriage for girls to provide them with an opportunity for education. Maharishi Karve has made successful institutional efforts to provide opportunities for women from Primary education to Higher education.

The College committed to the following objectives :

? To motivate students for education.

?To give access to education to women at any stage of life.

? To provide a healthy educational environment.

? To help students to become self-reliant and responsible citizens.

? To imbibe values through education.

? To give exposure to inherent abilities and talents.

? To enable the student to face various challenges in diverse social and cultural environments.

Being the Women's College, Parents from different socio-economic strata. feel secure to enroll their daughters at the College.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. The College will organize various workshops i.e. Gender Sensitization, NEP 2020, and Financial Literacy for the students, Teaching and Non-Teaching Staff.
2. The college will sign the MOU with various organizations to impart skills and offer job opportunities to the students.
3. Remedial Coaching will be provided to improve the performance of the students.
4. The college will organize code of conduct awareness programme for the students and staff members.
5. College will introduce Add on Courses which are developed under CHETANA and will be offered to the students.
6. The college will complete AAA for the year 2023-24.
7. The various departments of the college will organize programme on Career Opportunities.